**Lifesaving Awards Guidelines**

1. The lifesaving award is available to employees in the state of Washington who are covered by industrial insurance (State Fund or Self-Insurance or Jones Act). **The lifesaving action must have been performed while on duty. You must be able to answer yes to this question: Was the nominee(s) on duty and covered by workers compensation during the act?**

2. The award shall be for personally performing urgently required “hands-on” action(s) in a lifesaving effort. In the case of law enforcement persons, fire fighters, EMTs, healthcare professionals, or other similar type professionals or employees acting in a first responder capacity, such actions must NOT be part of their normal duties, but must be above and beyond the call of duty.

3. Applications must be submitted on the current form and within the designated time frame. The lifesaving incident must have occurred between **June 1, 2019 and May 31, 2020**, to be eligible for nomination.

4. To submit nominations, complete the “Application for Lifesaving Award” below. Comments should be brief, concise, specific to the incident, and explain exactly how a life was saved. If necessary, use a separate sheet to continue with comments.

5. The incident detail is to include the outcome of the rescue. If the victim did not survive, the nomination may be considered for a humanitarian award.

6. Attach at least one corroborating / witness statement such as; newspaper or media account, police report, photographs from the scene, letter from supervisor, statement from witness, etc.

7. If selected, a signed release and a photo(s) (digital preferred) of the nominee is required and **MUST BE RECEIVED BY JULY 31, 2020**. You may submit a digital image along with the application by E-mail to LLer235@Lni.wa.gov.

8. The application must be signed by the person nominating and must be submitted to the Governor’s Industrial Safety and Health Advisory Board **no later than June 30, 2020**.

9. The Lifesaving Awards Committee of the Governor’s Industrial Safety and Health Advisory Board will review the applications. If the committee is unable to determine from the application who it was that actually saved the life, no award will be given and the nomination will be returned to you.

**Application information can be submitted via Email or US Mail:**

**E-mail:** Governor’s Conference Manager at: LLER235@Lni.wa.gov

**US Mail:** Governor’s Industrial Safety and Health Advisory Board
Attn: Lifesaving Awards
Department of Labor and Industries
PO Box 44642
Olympia, WA 98504-4642